

Position Information	
Job Title	Rice360 Tanzania Country Director
Reports To	NEST International Programs Director
Location of Work	Dar es Salaam, Tanzania
Rice360 Contact Information	
Contact Name & Title	Christine Bohne, Rice360 Regional Program Director, East Africa
Contact Email	cab6@rice.edu
Position Details	
Position Summary	<p>The Rice360 Institute for Global Health develops highly effective, low-cost healthcare solutions that address critical public healthcare needs in low-resource communities. The Rice360 country director, Tanzania, under the supervision of the Rice360 international programs director, the executive director and the faculty co-directors, Dr. Rebecca Richards-Kortum and Dr. Maria Oden, will serve as the team leader for Rice360 Institute for Global Health in Tanzania.</p> <p>The Rice360 country director, Tanzania is responsible for the program's strategic leadership and direction in Tanzania. The Rice360 country director, based in Tanzania, oversees the programmatic and operational management in-country and serves as the primary representative of Rice360 in-country. She/he will take a leading role in developing, implementing, monitoring and evaluating the country's program strategies and ensure that all activities are in line with the Rice University and Rice360 mission, policies, principles and operating practices. The Rice360 country director will have extensive interaction with external stakeholders, including hospital and university collaborators, non-governmental organizations, private industry partners, and government agencies. Moreover as Rice360 country director, she/he serves as the country liaison for the Newborn Essential Solutions and Technologies (NEST360) program. The NEST360 program aims to reduce neonatal mortality in hospitals in Malawi, Tanzania, Kenya and Nigeria by optimizing a bundle of effective and affordable devices, training clinician and biomedical engineers, developing locally owned data to drive quality of care and shape a marketplace that connects device manufacturers with health systems. As NEST360 country liaison, she/he will work in tandem with in-country partners to ensure successful execution of the NEST360 project in Tanzania.</p> <p>The ideal candidate has extensive working knowledge of health systems and public health in the developing world, experience with program management in collaboration with ministries of health, experience working in a multi-cultural environment and is willing and able to travel internationally, particularly across sub-Saharan Africa.</p>

Education Required*	Master's Degree
Specify Major/Discipline	Advanced degree in public health, social sciences or related discipline
Substitution for Education Requirement	Experience may not be substituted for the education requirement.
Education Preferred	Doctoral degree in public health, social sciences, or related discipline
Experience Required*	4 years
Specify Type of Experience	<ul style="list-style-type: none"> - Related experience in the implementation, management, and scale-up of public health programs in a low-resource setting - Related experience in monitoring and evaluation of health systems quality improvement projects
Substitution for Experience Requirement	Education may not be substituted for the experience requirement.
Experience Preferred	<ul style="list-style-type: none"> -Six years progressively challenging work experience in donor funded projects in Tanzania -Experience in managing maternal and child health programs in collaboration or through the ministry of health
License/Certification Required	None
License/Certification Preferred	
Skills Required*	<ul style="list-style-type: none"> - Superior verbal and written communication skills. - Excellent collaborative, judgement, leadership, negotiation, problem solving, and critical thinking skills with attention to details and willingness to take initiative - High proficiency and comprehensive knowledge of project management including the proven ability to predict and evaluate potential risks and to create solutions before they arise - Ability to work in a team environment, actively participates, motivates and follows-through, as needed - Excellent organizational skills to plan and schedule - High comfort level making independent decisions
Skills Preferred	<p>International Public Health Program Management</p> <ul style="list-style-type: none"> - Extensive working knowledge of health systems and public health in the developing world - Experience in developing standard operating procedures and guidelines across multi-country programs - Proven ability to create, monitor and adhere to work plans and budgets <p>Multi-Institution/Country/Function Program Competency</p> <ul style="list-style-type: none"> - Ability to productively engage and influence cross-functional teams - Demonstrated resilience, diplomacy, influence, relationship building, and problem solving skills in a variety of situations

	<ul style="list-style-type: none"> - Experience working in a multi-cultural environment - Ability to work in a complex and high-paced environment <p>Clinical Research Management:</p> <ul style="list-style-type: none"> - Knowledge of information management, knowledge management and publication management <p>Measurement & Evaluation:</p> <ul style="list-style-type: none"> - Experience designing and implementing monitoring and evaluation systems
Supervisory Responsibilities	None
Fiscal Responsibilities	Provides financial oversight to ensure that that in-country expenditures are in line with approved project budgets
Security Sensitive*	As defined under the <u>Texas Education Code</u> and <u>Rice Policy No. 425</u> , this position is security sensitive and employment in this position is contingent upon the successful completion of a background check.
Internal / External Contacts	<p>Internal: Contact with Rice 360 students, staff, and faculty</p> <p>External: Contact with academic collaborators, healthcare providers, private industry partners, and nongovernmental and governmental officials in Tanzania</p>
Physical Demands	Requires working at a computer for extended periods of time (up to eight hours per day).
Working Conditions	<ul style="list-style-type: none"> - Monday - Friday 8 a.m. - 5 p.m. - Occasional evening or weekend work related to projects as required - Frequent and extensive international travel between and across Tanzania and Houston
Essential Personnel*	Position is not considered essential during a campus emergency.
Rice University Standard of Civility*	Serves as a representative of the University, displaying courtesy, tact, consideration and discretion in all interactions with other members of the Rice community and with the public.
Job Functions	
Essential Functions*	<ul style="list-style-type: none"> - Manages the daily activities, including project development, data collection and data analysis - Responsible for budget management and financial forecasting and oversight of both - Procures materials and supplies, as needed - Assists with the dissemination of research findings and maintain systems for tracking project-related presentations, publications, and other outputs - Creates, oversees, (and supervises others in) maintaining and communicating with research respondents across multiple projects

	<ul style="list-style-type: none"> - Serves as an initial point person for research respondent correspondence and communication - Oversees and contributes to the day-to-day activities of the project and research office functions - Performs all other duties as assigned
<p>Additional Functions or Information</p>	<p>Coordinate Rice360 Relationships in Tanzania:</p> <ul style="list-style-type: none"> - Builds and maintains relationships with academic collaborators, healthcare providers, private industry partners, and nongovernmental and governmental officials - Establishes and fosters excellent working collaborations with key stakeholders and partners, such as the Ministry of Health, Dar es Salaam Institute of Technology, and Ifakara Health Institute - Serves as the primary in-country liaison between key stakeholders and Rice360/NEST360 - Serves as Rice360 primary in-country contact for all matters relating to its activities - Maintains regular communication with the Rice360 headquarters and other key partners as appropriate <p>Oversees Rice360 Research and Implementation Studies:</p> <ul style="list-style-type: none"> - Provides leadership in the development and implementation of Rice360 Institute research projects within their respective strategic plans and within the country/regional context - Provides oversight for the project's rigorous monitoring and evaluation activities and facilitate the documenting and dissemination of project learnings - Regularly assesses progress against targets, identify operational bottlenecks or risks, and work with country and global leadership to strengthen programs as necessary - Provides timely progress and financial reports as required by Rice360, partner institutions and donors - Serves as the link between research project leadership and the country implementation teams <p>NEST360 Country Liaison, Tanzania:</p> <ul style="list-style-type: none"> - Serves as the NEST360 country liaison on behalf of Rice360 in Tanzania - Regularly communicates and coordinates with and the Rice360 International Programs Director, NEST Project Manager, and other Rice360 leadership regarding NEST360 in Tanzania - Works in tandem with in-country partners to ensure successful execution of NEST360 activities in Tanzania, including but not limited to health facility assessments, clinical and biomedical engineering trainings, etc. - Ensures the implementation of NEST360 in Tanzania is on track - Oversees the process tracking of key NEST360 health systems strengthening activities in Tanzania